

# Word & Quote Master

## Role Guide Version 2.1

### **Prior to the Meeting**

Select a word that will help the audience increase their vocabulary. It is advised to select a word that can be incorporated easily into every day conversation but different enough from the way people usually apply the word. Also it is advisable to select an adjective or an adverb since they are more adaptable than nouns or verbs. Please use discretion in selecting appropriate words so as not to unnecessarily offend someone.

Select a quote which has inspired you, moved you or has some special meaning to you. Explain the context of the quote or any relevant historical background and remember to always cite the author. Then express what the quote means to you or how it has changed your views or behavior.

### **Upon Arrival at the Meeting**

Please promptly make your way to the white board and in letters large enough so that people at the back of the audience can see, write down clearly the Word of the Day and the Quote of the Day.

When writing the Word of the Day make sure you include what part of speech it is (adverb, adjective, etc..) and provide an example of sentence using the word. When writing the Quote of the Day make sure you include the author of the quote.

### **During the Meeting**

When introduced by the Toastmaster, promptly make your way to the stage and announce to the audience the Word of the Day, its part of speech and its definition. Please use it in a sentence and remind the audience to use Word of the Day during the meeting. Explain that each time the Word of the Day is mentioned; invite the audience to quietly tap the desk with their knuckles to acknowledge that the Word of the Day has been used. Also when introducing the Quote of the Day, please remember to repeat the quote, state the author and then give a brief explanation as to why you chose the quote.

**TIME LIMIT is 2 to 3 minutes**